

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 1st Meeting of IQAC

The first meeting of the IQAC was convened on 10th May, 2014 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. R. O. Panchariya, Assistant Professor in MBA
9. Mr. S. W. Mankar, Librarian
10. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
11. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd., Nagpur
12. Mr. Ashish Chavan, Students' Representative
13. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

The meeting started with welcome note to all the IQAC members, especially to external members from society and alumni by Prof. R. J. Dahake, Coordinator & Member-Secretary of the IQAC. The following agenda items were discussed during the meeting:

1. Role of IQAC
2. Frequency of IQAC meetings
3. Reviews of the meeting of all Statutory Committees /Bodies constituted in the College before formation of IQAC.
4. Action Plan of IQAC for AY 2014-15
5. Any other matter with the permission of Chair.

Item No 1

The Chairperson of the IQAC gave a brief presentation on the guidelines of IQAC and its role in an institute. He narrated that the Cell was formed as per the UGC regulation and as prescribed by the NAAC. He also briefed background of the formation of Cell, its functioning and other aspects. He further stated that major aim of the Cell is to channelize all efforts and measures of the institution towards promoting its holistic academic excellence in a healthy environment.

Item No 2

The IQAC-Coordinator proposed to conduct the IQAC meeting twice in an academic year probably in the mid August and mid April and the house approved it.

Item No 3

Chairpersons of Academic Monitoring Committee, Committee for SC/ST, Grievance Redressal Committee, Internal Compliant Committee, Anti-ragging Committee, R&D Cell, Standing Planning Committee, Staff Welfare Committee presented updates of their committees before the house and the house appreciated the initiatives and efforts of the concerned faculty and staff members..

Item No 4

The house gave suggestion to formulate the Action Plan for AY 2014-15 in the house itself and after fruitful discussion the Action Plan was prepared and the same was approved by the house.

Item No 5

The Chairperson stated that the College will apply for NBA accreditation during the academic year 2016-17 and for NAAC during the academic year 2017-18. The house was quite satisfied with this move.

The meeting ended with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 2nd Meeting of IQAC

The second meeting of the IQAC was convened on 12th August, 2014 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. S. W. Mankar, Librarian
9. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
10. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd., Nagpur
11. Mr. Ashish Chavan, Students' Representative
12. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

Following Members could not attend the meeting:

1. Mr. R. O. Panchariya, Assistant Professor in MBA

At the outset Prof. R. J. Dahake, Coordinator & Member Secretary - IQAC welcomed all the members.

The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 10th May, 2014.
2. Appreciation of Alumni Association activities.
3. Action Plan for organization of Seminars/STTP/Conferences for AY 2014-15
4. Any other matter with the permission of the chair.

Item No 1

The minutes of the last meeting of IQAC held on 10/05/2014 were read out by the Member-Secretary of IQAC and the same were approved by the house.

Item No 2

The IQAC-Coordinator told the members about the willingness of the Gandhgram Alumni Association of College to provide fund up to Rs. 1.5 lakh towards augmentation of college infrastructure. The house appreciated the initiative taken by the Alumni Association.

Item No 3

The Coordinator of IQAC made aware the house about action plan for organization of Seminars/STTP/Conferences for during the Academic Year 2014-15. The following activities were suggested in the action plan.

- a) Course work on Research Methodology and QMCA
- b) National Level Tech-Fest WHEELSPIN-2015
- c) One day Industry Institute Interaction Meet "III Meet-2015"
- d) Short Term Training Program on STAAD by the Department of Civil Engineering
- e) National Level Conference AME-2015 by the Department of Mechanical Engineering

The house unanimously approved the action plan.

Item No 4

The Chairperson suggested that the engineering departments should take an initiative to organize Guest Lectures of Industry Persons in all academic departments to enhance the practical knowledge and skills of the students. The house welcomed the suggestion and approved it.

The meeting ended with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 3rd Meeting of IQAC

The third meeting of IQAC was convened on 16th April, 2015 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. R. O. Panchariya, Assistant Professor in MBA
9. Mr. S. W. Mankar, Librarian
10. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
11. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd., Nagpur
12. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

Following Members could not attend the meeting:

1. Mr. Ashish Chavan, Students' Representative

Initially, Prof. R.J. Dahake, Coordinator & Member Secretary- IQAC welcomed all the members. The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 12th August, 2014
2. Review of the activities conducted during academic year 2014-15
3. Extension of recognition in the subjects of Centre for Higher Learning & Research
4. Permanent affiliation of BE Civil Engineering, BE Electronics & Telecommunication Engineering and BE Information Technology Courses
5. Any other matter with the permission of the chair

Item No 1

The minutes of last meeting of IQAC held on 12/08/2014 were read by Coordinator of IQAC and the same were approved by the house.

Item No 2

The IQAC-Coordinator updated the members by circulating reports of Heads of Civil Engineering, Mechanical Engineering, Centre of Higher Learning & Research, Chairmen of Cultural activities & III Cell regarding various activities conducted by them as per the direction of IQAC.

The house congratulated and appreciated the efforts taken by all the departments, coordinators concerned for successfully conducting the activities planned by IQAC in its last meeting.

Item No 3

The IQAC-Coordinator briefed the house about proposals of Heads of Civil Engineering, & Electronics & Telecommunication Engineering regarding necessity of extension in recognition of Centre for Higher Learning & Research in Civil Engineering and Electronics & Telecommunication Engineering. After discussion members agreed to have such extension in both the subjects in

addition to existing subjects of Electronics Engineering, Mechanical Engineering, Applied Mathematics, Applied Chemistry and Applied Physics. It was resolved to apply to Rashtrasant Tukadoji Maharaj Nagpur University for getting recognition for Higher Learning & Research in the subjects of Civil Engineering & Electronics & Telecommunication Engineering.

Item No 4

The IQAC-Coordinator briefed the house about proposals of Heads of Computer Engineering, Information Technology and Electronics & Telecommunication Engineering regarding obtaining Permanent Affiliation from the affiliating University. The house agreed to send the proposal to RTM Nagpur University for granting its Permanent Affiliation to the said courses as those were eligible for the same. Prof. Dahake also pointed out that institution was already having other four BE Courses permanently affiliated with RTM Nagpur University. Finally it was resolved to submit proposal with the RTM Nagpur University for granting its Permanent Affiliation to eligible courses of BE Computer Engineering, BE Information Technology and BE Electronics & Telecommunication Engineering.

Item No 5

The Chairperson reviewed the status of installation of CCTV Cameras in the Campus of the institution. Members requested the house to provide the same facility in the hostels premises also.

The meeting concluded with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 4th Meeting of IQAC

The fourth meeting of IQAC was convened on 9th July, 2015 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. R. O. Panchariya, Assistant Professor in MBA
9. Mr. S. W. Mankar, Librarian
10. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
11. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd., Nagpur
12. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

Following Members could not attend the meeting:

1. Mr. Ashish Chavan, Students' Representative

Initially, the Coordinator & Member Secretary of the IQAC welcomed all the members. The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 16th April, 2015
2. Action Plan for the activities conducted during academic year 2015-16
3. Introduction of new initiatives from academic year 2015-16
4. Addition of Books under Book Bank Scheme for SC/ST
5. Infrastructure augmentation for the year 2015-16.
6. Any other matter with the permission of the chair

Item No 1

The minutes of last meeting of IQAC held on 16/04/2015 were read out by the Member-Secretary & Coordinator of IQAC and the same were approved by the house.

Item No 2

The IQAC-Coordinator presented the action plan of various routine activities to be conducted in the year 21015-16. After deliberation the house approved the action plan for 2015-16 with certain minor suggestions.

Item No 3

Considering guidelines of NAAC, IQAC Coordinator briefed the house about following new initiatives to be taken by the institute from the academic year 2015-16. After a long discussion the house agreed to adopt the policy of new initiatives after approval of the same from higher bodies of governance of the Institution like GB and LMC.

- a) To organize Parents Meet on the Department Level instead of Institute Level
- b) To implement structured Feedback System from Stakeholders
- c) To conduct Result Analysis of all Semester Examinations"

Item No 4

Mr. S .W. Mankar, Librarian suggested for making addition in the books under the Book Bank Scheme for SC/ST Students. The house agreed for the same.

Item No 5

Chairperson of IQAC Dr. M. A. Gaikwad presented infrastructure augmentation plan of the institute for the year 2015-16. Looking into the need and financial status, the house agreed to implement the same after its approval from the LMC and GB. It was finally resolved to construct additional Cycle Stand and to complete remaining construction works of Canteen & IT Building with certain modifications in Sanitary blocks of the Administrative Building.

The meeting concluded with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 5th Meeting of IQAC

The fifth meeting of IQAC was held on 25th April 2016 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. R. O. Panchariya, Assistant Professor in MBA
9. Mr. S. W. Mankar, Librarian
10. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
11. Mr. Ashsih Chavan, Students' Representative
12. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd., Nagpur
13. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

At the outset Prof. R. J. Dahake, Coordinator & Member Secretary- IQAC welcomed all members. The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 19th July, 2015
2. Reviews of the activities carried out under the action plan of IQAC for AY 2015-16
3. Status of NBA Application Process
4. Action Plan for T-L Process the Year 2016-17
5. Status of financial audit of the institute for the year 2015-16
6. Any other matter with the permission of the chair

Item No 1

The minutes of last meeting of IQAC held on 09/07/2015 were read out by Prof. R. J. Dahake, Coordinator of IQAC and the same were approved by the house.

Item No 2

The IQAC-Coordinator briefed the house about the activities carried by the institution during academic year 2015-16 under the action plan approved by the GB. Nice PPT presentation was given before the house on Feedback Analysis, Result Analysis, and Reports of events organized like as WHEELSPIN -2016 a National Level Tech Fest & International Conference ICQUEST. He also narrated about the Expert Talk delivered by Padmashri T. Padmanabhan on the interesting topic 'Enigma of Gravity.' another talk by Padmabhushan Dr. Vijay Bhatkar on the topic of 'Importance of Innovation in Engineering Education' was organized during the Curtain Raiser event of the National level Tech Fest, WHEELSPIN-2016.

The house appreciated the efforts taken by all the Heads of Departments for collecting feedbacks and for excellent results of the students and also the team members of organizing committees for successfully conducting WHEELSPIN and ICQUEST.

Item No 3

The IQAC-Coordinator told the members that preparation of IQA for NBA accreditation was under process and same will be submitted on line in the month of July 2016 and the house expressed satisfaction over the same.

Item No 4

The IQAC-Coordinator presented Action Plan of routine activities of Teaching Learning Process for the year 2016-17. It was resolved to implement the action plan related with Teaching Learning Process to be adopted for the year 2016-17.

Item No 5

Chairperson of IQAC Dr. M. A. Gaikwad briefed about the status of audit work for the year 2015-16. He told the house that internal process of auditing was nearly finished and external audit will be completed in the month of July 2016. The house suggested to complete this process in the month of April of immediate financial year.

The meeting concluded with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 6th Meeting of IQAC

The sixth meeting of IQAC was convened 9th July, 2016 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M. A. Gaikwad.

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. R. O. Panchariya, Assistant Professor in MBA
9. Mr. S. W. Mankar, Librarian
10. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
11. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

Following Members could not attend the meeting:

1. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd, Nagpur
2. Mr. Ashsish Chavan, Students' Representative

At the outset Prof. R.J. Dahake, Coordinator & Member Secretary- IQAC welcomed all IQAC members. The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 25th April 2016
2. Introduction of new initiatives from academic year 2016-17
3. Closure of UG level Courses
4. Status of institute's participation in NIRF
5. Any other matter with the permission of the chair

Item No 1

The minutes of last meeting of IQAC held on 25/04/2016 were read out by Prof. R. J. Dahake, Coordinator of IQAC and the same were approved by the house.

Item No 2

IQAC Coordinator Prof. R. J. Dahake briefed the house about following new initiatives to be followed by the institute from the academic year 2016-17. The house agreed to adopt the policy of new initiatives after approval of the same from higher houses of governance of the Institution like GB and LMC.

- a) To enhance the employability skills of students and campus placements
- b) To implement structured Feedback System from Stakeholders
- c) To conduct Result Analysis of all Semester Examinations"

Item No 3

The IQAC-Coordinator stated the scenario of first year BE admissions for last two years and asked the opinion of the house regarding closure of courses of BE Mechanical Engineering of

2nd Shift, BE Electronics & BE Information Technology both of 1st Shift. After thorough discussion, the house agreed upon closure of the said courses from academic year 2017-18. The house approved the same.

Item No 4

The IQAC-Coordinator briefed the house about participation of institute in NIRF activity of HRD, Government of India, New Delhi. He told that due to decision of the HRD Ministry not to include private self financed institutions (except autonomous) in the ranking process, BDCE could not get ranking even after its participation in NIRF for the year 2015-16.

The house appreciated the participation of the institution in the NIRF activity.

Item No 5

The IQAC-Coordinator presented action plan for organization of routine events/activities as below:-

- a) To organize annual students event WHEELSPIN -2017
- b) To organize International Conference ICQUEST-2017
- c) To organize AME-2016 an activity of students of Mechanical Engineering
- d) To organize Course Work on Research Methodology and QMCA

The house approved the same.

Item No 6

Chairperson IQAC told to nominate new student's representative in IQAC as existing representative has passed final year examination. Members agreed for the same and authorizes Principal to do so.

The meeting concluded with a vote of thanks.

BAPURAO DESHMUKH COLLEGE OF ENGINEERING, SEVAGRAM (WARDHA)

Minutes of 7th Meeting of IQAC

The seventh meeting of IQAC was convened 25th April, 2017 at 2.30 pm in the Conference Hall of the Administrative Building under the Chairmanship of Dr. M.A.Gaikwad .

Following members were present:

1. Dr. M. A. Gaikwad, Chairperson of IQAC
2. Mr. Sameer S. Deshmukh, Management Nominee
3. Mr. S. G. Makarande, Professor in Civil Engineering
4. Mr. D. R. Dandekar, Associate Professor in Electronics & Telecom Engineering
5. Mr. U. D. Gulhane, Professor in Mechanical Engineering
6. Mr. R. S. Mangarulkar, Associate Professor in Computer Engineering
7. Mr. R.G. Shriwastava, Associate Professor in Electronics & Power Engineering
8. Mr. S. W. Mankar, Librarian
9. Mr. Nitin Dighade, Regional Manager, Volvo Eicher Commercial Vehicle Ltd., Nagpur
10. Mr. Patanjali Sharma, General Manager, Power Grid India Ltd, Nagpur
11. Mr. R.J. Dahake, IQAC Coordinator and Member-Secretary

At the outset Prof. R.J. Dahake, Coordinator & Member Secretary- IQAC welcomed all IQAC members. The following agenda items were discussed during the meeting:

1. Confirmation of minutes of the last meeting held on 9th July, 2016
2. Reviews of the activities carried out under the action plan of IQAC for AY 2016-1
3. Introduction of policy of Adjunct faculty/Resource persons from Industry
4. Inclusion of Registrar, TPO in the IQAC
5. Any other matter with the permission of the chair

Item No 1

The minutes of last meeting of IQAC held on 09/07/2016 were read out by Prof. R. J. Dahake, Coordinator of IQAC and the same were approved by the house.

Item No 2

The IQAC-Coordinator briefed the house that all activities as planned by IQAC were carried out successfully except the organization of International conference ICQUEST. He told that it would be organized in the month of September 2017.

The house appreciated the efforts taken by all the team members of organizing committees for successfully conducting of the planned activities.

Item No 3

As per the guidelines issued by AICTE, IQAC-Coordinator expressed to start introduction of Adjunct Faculty/Persons from Industries for enhancing the practical knowledge of students. He also presented the policy of remuneration to be paid to these persons. The same were approved by the house.

Item No 4

As per the guidelines issued by UGC/NAAC, Chairman of IQAC Dr. M. A. Gaikwad stated the necessity of inclusion of following members in IQAC:
Registrar, Training & Placement Officer, Alumni Representative, Parents Representative, Person from academic / social field. It was resolved to include four external and two internal members in the IQAC from academic year 2017-18. The house authorized the Principal of the institution to do so.

The meeting concluded with a vote of thanks.
